

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Time: March 16, 2026 @ 6:30 pm**

Call to Order:

Roll Call:

Changes to the Agenda:

Public Comment & Correspondence:

Approval of the Agenda:

Approval of the Minutes: December 15, 2025, February 26, 2026

Treasurer's Report: Credit Card - Dec: \$3411.09, Jan - 2778.34, Feb - \$12,956.97

Director's Report:

Committee Reports:

NEW BUSINESS:

1. Officer election
2. Discussion and decision about future of Library Administration
3. Discussion of how
4. Discussion and approval of budget adjustments for FY 2025/2026

Township Board Meeting: March 19, 2026 7 pm

Adjournment:

Next regular meeting: April 20, 2026 at 6:30 pm

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Time: December 15, 2025 @ 6:30 PM**

MINUTES

Meeting was called to order at 6:30 PM

Pledge of Allegiance: was said.

Roll Call: Present- Reilly Brower, Brittany Hunter, Bruce Bendull, Gordon Lieffers, Carrie Brooks, Andrea Strong.

Changes to the Agenda: None.

Public Comment & Correspondence: No correspondence. No public present for comment.

Changes to the Agenda: Brooks motioned to approve the agenda. Strong seconded. All yes, motion carried.

Approval of the Minutes: Hunter motioned to approve the minutes from November 17, 2025, with the amended date of the previously approved minutes being September 15, 2025 (not June 16, 2025). Lieffers seconded. All yes, motion carried.

Treasurer's Report: Was heard. Brooks made the motion to pay the credit card bill for November in the amount of \$8,584.59. Bendull seconded. All yes, motion carried.

Director's Report: Was heard. Bus trip was canceled due to weather, with refunds given to folks who were signed up. Circulation trends are similar to last year, with more digital checkouts than previous. Various necessary building maintenance projects are in progress.

Committee Reports: None.

OLD BUSINESS:

none.

NEW BUSINESS:

1. **Discussion and approval of next year's meeting dates.** Brooks motioned to approve the 2026 meeting schedule as proposed. Strong seconded. All yes, motion carried.
2. **Discussion and approval of next year's holiday closure dates.** Brooks motioned to approve the 2026 holiday closure dates. Bendull seconded. All yes, motion carried.

Township Board Meeting: December 18, 2025 7 pm. Brower will attend.

Adjournment: Brooks motioned to adjourn at 6:44 PM. Strong seconded. All yes, motion carried.

Next Regular Meeting: January 19, 2026 at 6:30 pm

Submitted by Brittany Hunter, Secretary.

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING
Dorr Township Library
Time: February 23, 2026 @ 6:30 PM**

MINUTES

Meeting was called to order at 6:30 PM

Pledge of Allegiance: was said.

Roll Call: Present- Reilly Brower, Brittany Hunter, Bruce Bendull, Carrie Brooks, Andrea Strong. Absent: Gordon Lieffers.

Changes to the Agenda: None.

Public Comment & Correspondence: No correspondence. No public present for comment.

Changes to the Agenda: Brooks motioned to approve the agenda. Strong seconded. All yes, motion carried.

Committee Reports: None.

OLD BUSINESS:

none.

NEW BUSINESS:

1. **FY 26/27 Budget.** Brooks motioned to approve the 2026 budget as proposed. Bendull seconded. All yes, motion carried.

Township Board Meeting: February 26, 2026 7 pm. Brower will attend.

Adjournment: Brooks motioned to adjourn at 6:40 PM. Hunter seconded, all yes, motion carried.

Next Regular Meeting: March 16, 2026 at 6:30 pm

Submitted by Brittany Hunter, Secretary.

Director's Report, March 16, 2026

Library Operation Updates

Programs have been well attended, with approximately 15 participants for our Marvel Artist draw along this past Thursday. The rescheduled concert with Luke Lenhart went very well!

We welcomed Jerry Berg from the Swordsmanship Museum for three programs on Pirate, Viking, and Japanese blades.

April program sign ups opened today. Our first Dining with Diabetes program is Thursday, March 26. This program is funded by ALA's Libraries Transforming Communities grant. On MSU's end, they need a minimum of 8 people to a max of 12 people in order to have the series happen. Please encourage people you know, even if they don't have diabetes to sign up.

State Aid report was completed and filed on January 10. [I have handled a few of the issues that were left to me from the previous director]

Statistics

Comparing 2024 statistics with 2025, you can see a general increase in all categories in 2025 compared to 2024, which is awesome!

Our patron count for December was 2425, with 570 active patrons and 16 patrons added.

We had 834 visits in the month of December, our total visits for the year was 14,100

Budget and Financial Items

The budget is updated (yay!). I have been slowly knocking out the different items that have cropped up that I wasn't experienced/trained in. We were required to, once again, open the search for a new Library Assistant, as Jaymie left at the end of December, beginning of January. We added 9 hours to the position for an average of 23 hours a week and we hired Sharai Norcross.

January 1st, minimum wage increased to \$13.73/hr. This is where the new hire will start, and after a satisfactory 90 day evaluation, they will receive a small bump. I will be working to see if we can fit a raise for staff in the next fiscal year, as next January, minimum wage will increase to \$15/hour.

We have received the first few checks of millage monies. I attended the Budget Workshop meeting on March 6th. The Township has agreed to give the library \$800 more in the appropriation, so we are getting a full \$58000 in the year, \$14,500 per quarter.

We have renewed our subscriptions with Mango Languages, which now offers Mango Movies with our subscription and we have renewed with Junior Library Guild for the next two years, this is why the credit card is so high. Also on the credit card, contributing to the high amount is the sign repair (~\$2800) and the books for the grant (\$2500), along with our standard purchasing amounts.

Staff and Building Items

THE SIGN IS FIXED!!!!

As I previously mentioned, we hired Sharai at the beginning of February. We are fortunate that Sharai previously worked for the Jamestown Library and is therefore familiar with many of the procedures and programs we use everyday, as Jamestown is in the same cooperative as us.

I would like to invite Carol Dawe from Lakeland to begin our staff assessment and begin the process of determining what our administration structure needs to be to keep the library running smoothly and successfully.

Jared Olsen with TechConnect was here Monday, March 9 and this morning to install the new network equipment.

Meetings, Workshops, etc.

Jen attended both the Lakeland and Allegan County Library Association meetings. A discussion that was held during the ACLA meeting regarded Penal Fines and what would happen if the courts decided to keep all monies from civil infractions and how that would affect our libraries. Lakeland is looking into potentially changing ILS programs and what the future of delivery will be on the retirement of the delivery manager.

I attended the December Township meeting, but left before I gave the report as it was very clear that public comment was going to go well over the half hour it had already been going, due to the concerns over the proposed Microsoft data center. I also did not attend the January meeting as it appeared to be more of the same as December. I did attend February’s meeting, which was much better organized in terms of public comment, but it was still an hour before I was up to give my report.

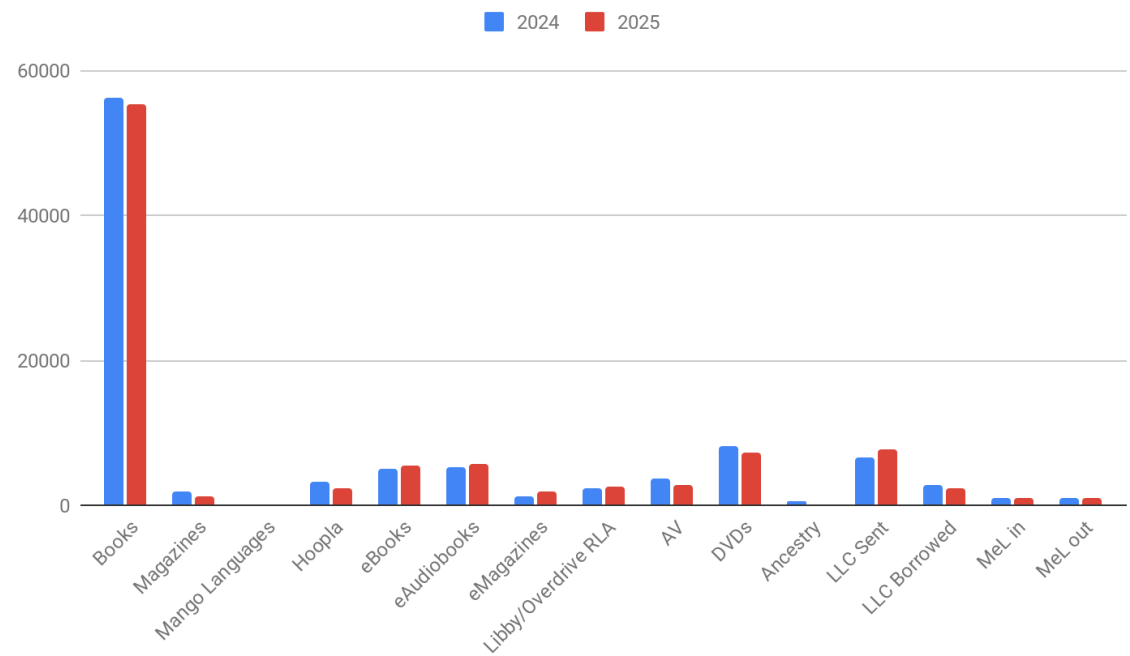
Volunteers

No volunteers currently.

Library Closings

The library was closed December 24 and 25 for Christmas and December 31 and January 1 for New Year’s. We were also closed the week of January 19 due to snow days.

Completed March 13, at 4 pm.



	2025											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Books	4224	4137	4910	7262	4574	5714	5618	4670	4449	4870	4801	4740
Magazines	56	76	100	156	106	138	60	177	121	140	123	94
Mango Languages	35	45	39	13	4	9	12	1	0	6	1	0
Hoopla	266	235	242	185	226	189	203	196	170	219	204	200
eBooks	577	712	569	450	436	492	532	466	400	358	410	409
eAudiobooks	512	454	474	497	497	467	518	556	520	552	541	535
eMagazines	187	141	179	155	217	170	193	185	187	197	151	188
Libby/Overdrive RLA												
Loans	196	165	229	198	239	269	250	240	254	238	264	261
AV	288	256	348	269	258	346	248	245	204	204	170	158
DVDs	708	631	655	736	606	693	887	633	519	742	524	651
Ancestry	5	13	0	107	0	19	28	8	0	0	24	0
LLC Sent	715	645	598	676	617	706	688	613	594	988	811	843
LLC Borrowed	236	281	265	251	147	167	207	175	232	151	143	168
MeL in	97	97	99	61	82	99	90	106	79	67	83	66
MeL out	103	98	93	68	81	102	92	104	80	75	77	75

[illegible]

