

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Time: June 15 2026 @ 6:30 pm**

Call to Order:

Roll Call:

Changes to the Agenda:

Public Comment & Correspondence:

Approval of the Agenda:

Approval of the Minutes: May 18, 2026

Treasurer's Report: Credit Card May \$5824.74

Director's Report:

Committee Reports:

OLD BUSINESS:

1. Carol Dawe - Staff Assessment
2. Millage Preparation - Local Library Comparisons based on FY 24/25 data (25/26 data will be next year)
3. Carpet Cleaning update

NEW BUSINESS:

1. Staff Raises

Township Board Meeting: June 25, 2026 7 pm

Adjournment:

Next regular meeting: July 20, 2026 at 6:30 pm

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES MEETING
Dorr Township Library
Time: May 18, 2026 @ 6:30 PM**

MINUTES

Meeting was called to order at 6:30 PM

Pledge of Allegiance: was said.

Roll Call: Present- Reilly Brower, Brittany Hunter, Bruce Bendull, Carrie Brooks, Andrea Strong, Gordon Lieffers.
Absent: None.

Changes to the Agenda: Changed date from April 20, 2026 to May 18, 2026.

Public Comment & Correspondence: No correspondence. No public present for comment.

Changes to the Agenda: Lieffers motioned to approve the agenda. Strong seconded. All yes, motion carried.

Committee Reports: None.

Director's Report: Programs well attended; especially the Dining with Diabetes program. Working on improvements to financial tracking. Dealing with problems related to shattered glass panes over main entrance; have been rerouting traffic and working with service providers to remedy the situation promptly. Plans underway for Summer Reading programs.

OLD BUSINESS:

none.

NEW BUSINESS:

1. **Approval of increased hours for Interim Director.** Strong motioned to approve Interim Director's request for hours increase. Brooks seconded. All yes, motion carried.
2. **Discussion and approval of carpet cleaning.** Brooks motioned to ask current provider to explore price discount and a regular invoicing schedule. Strong seconded. All yes, motion carried.

Township Board Meeting: May 28,, 2026 7 pm. Brower will attend.

Adjournment: Brooks motioned to adjourn at 7:09 PM. Bendull seconded, all yes, motion carried.

Next Regular Meeting: June 16, 2026 at 6:30 pm

Submitted by Brittany Hunter, Secretary.

Director's Report, June 15, 2026

Library Operation Updates

For our 9 May programs, we had a total of 92 participants. Most popular was DIY Painted Welcome Mats (22), DIY Tote Bags (16) and Pinecone Flower Art (14).

Summer Reading started last Monday, with our Carnival in the parking lot! On just that day alone, there were 496 people that came inside the library, and we know that many more stayed outside.

Statistics

Overall, stats for May increased from the previous month, and are definitely increased from May of last year. There is definitely a downward trend in checkouts of physical Audiobooks (AV), and upward trend of digital audiobooks (EAudiobooks).

In May, patron count was 2513, with 613 active patrons and 17 new patrons.

Using just the people counter data, we had 392 visits, after May 20 (when the window was fixed). Extrapolating using the last full week of May, and multiplying by 4, I would say we had approximately 950 visits for the month of May.

Budget and Financial Items

Now that school is done, Summer Reading kickoff is behind us, I have been working on updating the current fiscal year budget.

I am also taking time to double check the previous year, preparing us for our Audit, sometime in August. I will also be reaching out to our auditors during this time to review our line items in Quickbooks and budget and make sure they match better.

Over the next few months, I would like to discuss raises for frontline staff, with the goal of being prepared for the increase in minimum wage in January.

Staff and Building Items

THE WINDOW HAS BEEN FIXED!!!! It was replaced on Wednesday, May 20. Randy has yet to replace our thermostats...

Summer Reading has begun! The carnival went very well, and we are very appreciative of all our volunteers who helped to make the carnival a success!

Carol Dawe from Lakeland is here tonight to discuss her findings of the staff assessment from April.

The building cleaners got back to me about splitting the floor cleaning quote. They said yes, we can split the carpets and the bathrooms/lobby. The carpets will be \$2500, and I scheduled them to be cleaned Saturday, August 1st after 2pm, since we will be closed the Monday after, giving the carpets time to dry.

Meetings, Workshops, etc.

There was no Allegan County Library Association meeting in May. The next one will be in August, and Dorr will be hosting.

I attended the Lakeland Meeting Thursday, June 11. The migration to a new ILS system was approved. This means the next few months to possibly year, will be filled with training and preparation for the migration.

Both the staff and patron-facing programs will be changing, so there will be much for all of us, the staff, to learn.

I attended the May Township Meeting. They, thankfully, started requiring the first public comment block to be only about agenda items, so it took less time to get to department reports! I am hoping that this will continue.

Volunteers

We were blessed to have 15 volunteers for our Summer Reading Kickoff! A number of the volunteers are realtors that work with Lexi, we had a few Dorr Business Association members, and a number of Wayland High School students that needed hours for Civics class or National Honor Society.

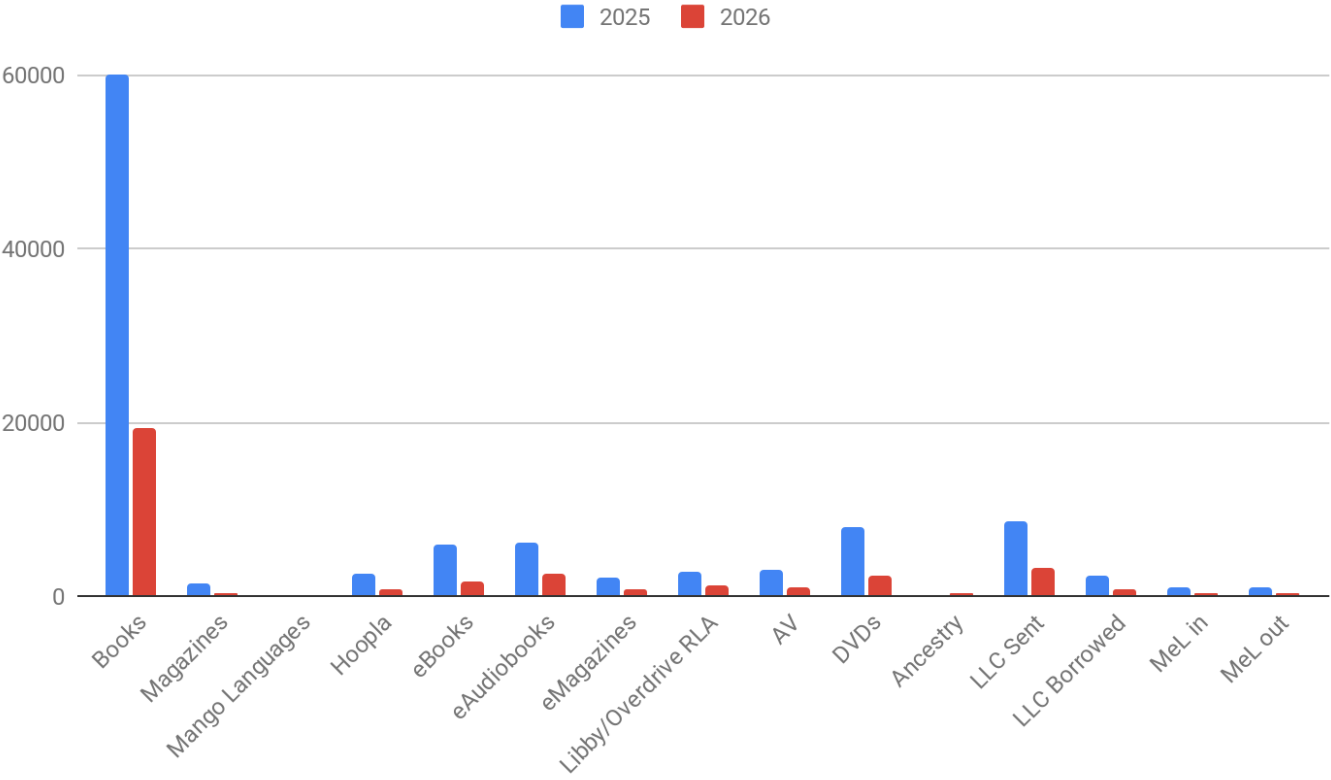
Library Closings

The library was closed for Memorial Day Weekend, Saturday, May 23 and Monday, May 25.

Completed June 12, 2026 at 1 pm.

	2025											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Books	4224	4137	4910	7262	4574	5714	5618	4670	4449	4870	4801	4740
Magazines	56	76	100	156	106	138	60	177	121	140	123	94
Mango Languages	35	45	39	13	4	9	12	1	0	6	1	0
Hoopla	266	235	242	185	226	189	203	196	170	219	204	200
eBooks	577	712	569	450	436	492	532	466	400	358	410	409
eAudiobooks	512	454	474	497	497	467	518	556	520	552	541	535
eMagazines	187	141	179	155	217	170	193	185	187	197	151	188
Libby/Overdrive RLA Loans	196	165	229	198	239	269	250	240	254	238	264	261
AV	288	256	348	269	258	346	248	245	204	204	170	158
DVDs	708	631	655	736	606	693	887	633	519	742	524	651
Ancestry	5	13	0	107	0	19	28	8	0	0	24	0
LLC Sent	715	645	598	676	617	706	688	613	594	988	811	843
LLC Borrowed	236	281	265	251	147	167	207	175	232	151	143	168
MeL in	97	97	99	61	82	99	90	106	79	67	83	66
MeL out	103	98	93	68	81	102	92	104	80	75	77	75

	2026											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Books	4402	4152	5384	5394	5720							
Magazines	125	82	59	139	165							
Mango Languages	3	3	0	4	16							
Hoopla	235	163	189	189	190							
eBooks	472	392	452	418	478							
eAudiobooks	622	588	670	723	691							
eMagazines	186	155	216	197	205							
Libby/Overdrive RLA Loans	318	253	306	322	299							
AV	202	183	236	274	230							
DVDs	617	495	601	673	717							
Ancestry	179	0	40	70	36							
LLC Sent	605	788	940	929	939							
LLC Borrowed	231	189	206	140	137							
MeL in	81	92	88	69	77							
MeL out	84	96	89	70	75							



Location	Class	Type	Population	Millage Rate	Millage Rate Levied	Vote in Perpetuity?	Operating Income	Director's Salary	Hours Director Works	Staff Pay	Benefits
Dorr	Class III	Township	7922	0.6	0.5934	No	\$302,936.00	31200 - 39000	30	Starts min wage	All staff: PTO, Paid Holidays
Henika (Wayland)	Class III	District	7978	1.5	1.3511	Yes	\$527,910.00	47000 - 60000	40	13 - 16	Director Health, Dental,Life Ins, Vision, Pension, FT Health/Dental/Vision/Pension/Life /Sick/Vacation/Holidays/Disability /Personal, PT Sick/Vacation/Holidays/Personal
Leighton	Class III	Township	7001	2	1.1	Yes	\$447,801.00	40785 - 44325	32	13-19	Director Paid Vacation/Holidays/Christmas Bonus/Community Room Use, No FT Reported, PT Vacation/Holidays
Salem	Class III	Township	8289 (5156 Salem + 3133 Overisel)	0.4	0.4	Yes	\$306,669.00	35942 - 47923	30	13.5	Director Paid Sick/Vacation/holidays, FT None, PT Vacation/Holidays
Hopkins	Class II	District	4851	0.6	0.5469	Yes	\$148,611.00	20 - 25/hour	25	13.10 - 15.00	Dir Sick/Vacay/Holidays, FT Sick/Vacay/Holidays, PT Sick/Vacay/Holidays