

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
Dorr Township Library
Date:February 18, 2021
6:00 P.M.
VIA ZOOM**

MINUTES

Meeting was called to order at 6:09 pm

Pledge of Allegiance: Was said.

Roll Call: Present-, Carrie Brooks, from Dorr, Michael Rydman from Dorr, Lindsey Fitzsimmons, from Dorr **Absent-** . Derrick McLain, Samantha Oswald - Katie Brinker, Director

Approval of the Agenda: Fitzsimmons wanted to have Trustee Training and Personnel Committee added to the Agenda. Brooks made a motion to accept the agenda with additions and was seconded by Rydman. All yes, motion carried.

Approval of the Minutes: Brooks made a motion to accept the minutes from the January 21, 2021 meeting minutes with corrections and was seconded by Rydman. All yes, motion carried.

Treasurer's Report: Treasurer Fitzsimmons made a motion to pay the credit card bill in the amount of \$2,667.95 and was seconded by Brooks. All yes, motion carried.

Public Comment: None

Director's Report: At this point MDHHS won't allow in-person programming. Jennifer Chamberlain is doing a virtual story time. A new program is in the works that includes working with an illustrator. Plans are in the works for Summer Programming, with the hope that it can be done in-person. A Zoom book club is being planned, with a focus on inspirational books. The scheduled start date is the first or second week of April. Working on several community engagement projects to include partnering with businesses and faith-based organizations the DTL service area. Facebook interaction is up 274%. People who saw any of our posts are up 426%. Page "likes" is up as well. Other social network interest has increased as well. Riley is working on a LSTA grant for the purchase of graphing calculators. Meetings have taken place with the former Director, which have been very helpful. Physician led opiate training is being scheduled for staff. This could allow them to be able to assist if someone had a medical emergency that was related to opiates. Rydman suggested consulting with our attorney to ensure that this wouldn't put any undue liability on the library. A "sharps" container is being purchased for the bathroom. Attended a "Help Me Grow" meeting. Fitzsimmons mentioned that she gets Kits for kids at Hopkins Library and was wondering if it would be possible to get at Dorr.

Township Board Meeting: The township board meeting is scheduled for January 28, 2021. Rydman will provide a written report for the meeting.

Committee Report: Committee reports will be on hold temporarily

NEW BUSINESS:

1. **Personnel Committee** - Fitzsimmons suggested forming a Personnel Committee to assist the Board Vice President with personnel issues that may arise. This will allow for more input on how personnel issues are handled. Fitzsimmons and Brooks volunteered. Ryman made a motion to create a Personnel Committee, and was seconded by Brooks. All yes, motion carried.
2. **Trustee Training** - Fitzsimmons wanted the Board to consider Trustee Training the Carol from KDL. Brinker to make contact and check for available dates and times.
3. **Savings Account Changes**
 - a. Remove
 - i. Elyshia Hoekstra
 - ii. Marsha Brock
 - iii. Natalie Bazen
 - iv. Patricia Moore
 - v. Rachel Vote
 - b. Add
 - i. Michael Rydman
 - ii. Lindsey Fitzsimmons
 - iii. Katie Brinker
 - iv. Reilly Brower
4. **Township Budget Meeting** - The Township will be creating their budget. Any changes could affect the library budget

5. Budget Changes - The money budgeted for the insurance payment for the Directors is less than was planned. There is an overage of \$2,069.21. Brinker has requested the use of this money for a bonus program for the staff. It would be a pass/fail merit system based on the number of hours worked by each employee. Brooks made a motion to allow for a one-time bonus for employees based on the criteria suggested, and was seconded by Fitzsimmons. All yes, motion carried.

Adjournment: Rydman motioned, and Brooks seconded to adjourn at 7:08 pm. All yes. Motion carried.

Next regular meeting: March 18, 2021 at 6:00 p.m. Location to be determined.

Submitted by Carrie Brooks