

DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Date: August 20, 2018
7:00 P.M.

MINUTES

Meeting was called to order at 7:12 pm by Rachel Vote, President.

Pledge of Allegiance: Was said.

Roll Call: Present- Rachel Vote, Marcia Brock, Sara Rydman, Tara McMillin, Jennifer Klug Absent- Barb Gibson. Elyshia Schafer, Library Director, was also present. No visitors.

Approval of the Agenda: Vote motioned to approve the agenda, seconded by Klug. All yes, motion carried.

Approval of the Minutes: Vote motioned to approve the June 18, 2018 minutes, seconded by Klug. All yes, motion carried.

Treasurer's Report: Vote motioned to receive and file the 2nd quarter 2018 Treasurer's report, seconded by Klug. All yes, motion carried. Vote motioned, seconded by Brock, to pay the July 2018 credit card bill in the amount of \$4656.92. All yes, motion carried.

Public Comment: None.

Director's Report: Schafer provided a report of information about library programming and events during the preceding month and upcoming events. She also provided reports on meetings attended by the Director, grant applications, building issues, and ongoing library functioning.

- Summer Reading Program – 131 participated, 66 completed. 20 more completed in 2018. Ended with Comic Con – Star Wars Storm Troopers visited with 30 attending. Prizes awarded.
- Library stats look good even with the road construction this summer.
- Prime Time Family Storytime – Very well attended. Final discussion and meal August 23, 2018. Grant for this event has expired.
- Newsletter is completed through fall. Community classes include a master gardener and cheese making with recommended readings. Tech course – How to set up email.
- Directors Meetings – LLC – discussed new strategic plan. Advisory council meeting
- Library is closed for Labor Day September 1-3, 2018.
- Hired new IT – technology person, installed new firewall and new network switch.
- Director claimed at no cost 3 tall shelving units from Cutlerville. Shelving will be installed in the fall. Rearrangement with the additional shelving will allow a handicapped access at the west entrance to be provided and a dedicated 'tween' book section.
- Auditors this week Thursday. Inquiries about the Risks of Fraud questionnaire completed by Library Board President.
- Staff meeting with director to discussion summer reading and next millage. Library Board complemented staff on a successful summer reading program.

Township Board Meeting: The next meeting is Thursday August 30, 2018. Vote will attend this meeting. Rydman attended the June meeting and provided a 3-minute summary of current events and programming.

Committee Reports: Dorr to Lifelong Learning Committee reports have been finalized and necessary information filed with the Allegan County Clerk office.

OLD BUSINESS:

NEW BUSINESS:

1. Review of library operations budget after failed millage request.

Adjournment: Vote motioned, Brock seconded to adjourn at 8:00 pm. All yes. Motion carried.

Next regular meeting: September 17, 2018 at 7:00 p.m. at the library.

Submitted by Sara Rydman.