

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
Dorr Township Library
Date:December 21, 2020
7:00 P.M.
VIA ZOOM**

MINUTES

Meeting was called to order at 7:10 pm

Pledge of Allegiance: Was said.

Roll Call: Present- Carrie Brooks, from Dorr, Michael Rydman from Dorr, Derrick McLain, from Dorr, Samantha Oswald, from Dorr, Lindsey Fitzsimmons, from Dorr **Absent-** . None - Reilly Brower Interim Director was also present. One visitors

Approval of the Agenda: All yes, motion carried.

Approval of the Minutes: . All yes, motion carried.

Treasurer's Report: Treasurer All yes, motion carried.

Public Comment:

Director's Report: Curbside service will continue through January 4, 2021. Lakeland is continuing "fine free" through March 31, 2021. An app is now available for Lakeland Library Cooperative and our library can be accessed through it. This will be advertised on Facebook and Instagram. Lakeland requires our closing schedule for 2021 by December 18, 2020. The library will be closed 12/24, 12/25, 12/31 and 1/1/21, for the holidays. Trustee training is on Youtube. If further training is requested, we can reach out to Shirley Bursma and she will assist with this.

Township Board Meeting: No report was provided

Committee Report:

Directors Work Agreement: This will be completed in 2021 and be ready prior to the new Director's first anniversary.

Search Committee Update: The candidate was not satisfied with the offer that was offered. She presented a counteroffer which the presenters felt was inappropriate due to her lack of a Masters Degree and limited amount of relevant work experience. Fitzsimmons will work with Morgan from Hopkins library to schedule a joint meeting to discuss what the bottom line will be for both libraries.

NEW BUSINESS:

1. **Trustee Binders/Training** - The Trustee binders have been completed and picked up by everyone but Brooks who will need to make a curbside appointment to pick hers up.
2. **Officer Nominations-** Rydman was nominated for President, he accepted the nomination, Derrick was nominated for Vice President, he accepted the nomination, Fitzsimmons was nominated for Treasurer, she accepted the nomination, Brooks was nominated for Secretary, she accepted the nomination. Fitzsimmons motioned to accept all of the nominees for the positions they were nominated for, Brooks seconded. All yes, motion carried
3. **Check Signers** - Check signers need to be updated with the bank. The following changes are to be made:
 - Remove:** Elyshia Hookstra
Marcia Brock
Rachel Vote
Tara McMillan
 - Add:** Michael Rydman
Lindsey Fitzsimmons

The new Director will also be added when hiring is complete. A motion was made to make the listed changes to the checking account, seconded by Derrick. All yes, motion carried

4. **Directors Work Agreement** - Revision of the Directors Work Agreement will be revised over the next several months to be ready prior to the Director's first anniversary signature. This will allow time to have revisions approved by an attorney. Fitzsimmons motioned to delay revision of the Directors Work Agreement, and was seconded by Brooks. All yes, motion carried.
5. **New Meeting Time:** Changing the time of the Board meeting was discussed in the past, and was tabled until the new Board had been installed. The new Board discussed changing the meeting time to 6:00 p.m. instead of 7:00 p.m.. Brooks made a motion to change the Board meeting time to 6:00 p.m., on the third Monday of the month, and was seconded by Fitzsimmons. All yes, motion carried.

OLD BUSINESS

1. **Sixth Trustee Posting:** Brower reported that there had been some interest in the Trustee position. One inquiry was from someone who was not qualified because they did not reside in Dorr. Another potentially qualified person never followed through. Brower will reach out to them to see if they are still interested. The post for the position will be on the website, Facebook page, Instagram page and Dorr Informed page. Fitzsimmons made a motion to repost the position and was seconded by Derrick. All yes, motion carried.

Adjournment: Fitzsimmons motioned, and Brooks seconded to adjourn at 8:13 pm. All yes. Motion carried.

Next regular meeting: **January 18, 2021 at 6:00 p.m.** at the via Zoom.

Submitted by Carrie Brooks