

DORR TOWNSHIP LIBRARY

BOARD OF TRUSTEES

MEETING

Dorr Township Library

Date: February 18, 2019

7:00 P.M.

MINUTES

Meeting was called to order at 7:05 pm by Rachel Vote, President.

Pledge of Allegiance: Was said.

Roll Call: Present- Rachel Vote, Carrie Brooks, Marcia Brock, Sara Rydman, Tara McMillin, Jennifer Klug **Absent-** None. Elyshia Schafer, Library Director, was also present. No visitors.

Approval of the Agenda: Vote motioned to approve the amended agenda, seconded by Brock. All yes, motion carried.

Approval of the Minutes: Vote motioned to approve the December 17, 2018 minutes, seconded by Klug. All yes, motion carried. January 2019 meeting cancelled due to weather and library closure.

Treasurer's Report: Vote motioned to receive and file the December 2018 and January 2019 Ledger/Treasurer's report, seconded by Rydman. All yes, motion carried. Brock motioned, seconded by Rydman, to pay the December 2018 credit card in the amount of \$2,007.95 and the January 2019 credit card bill in the amount of \$1454.94. All yes, motion carried.

Public Comment: None.

Director's Report: Schafer provided a report of information about library programming and events during the preceding month and upcoming events. She also provided reports on meetings attended by the Director, grant applications, building issues, and ongoing library functioning.

Township Board Meeting: The next meeting is February 28, 2019. No board members can attend. Vote and Klug attended the previous meeting and provided a 3-minute summary of current events and programming.

Vote and Klug presented the Library Millage request as a courtesy to the Dorr Township Board. The Millage vote will take place on August 6, 2019 not May 2019 due to a clerical error. The error was not critical, but Township board member Sewers was reluctant to file our May request. Sadly, the majority of the Dorr Township Board does not support our millage request.

Committee Reports: None.

NEW BUSINESS:

1. Next millage meeting - Tuesday March 5th, 6:30 p.m. at 5 Lakes Brewing. Elyshia will be unable to attend, board suggested to have some library staff attend.

OLD BUSINESS:

1. Millage - Vote motioned for a roll call vote for the Library Millage of 1 mil set for Tuesday August 6, 2019. All yes, motioned carried.
2. Audit - Library director Schafer requested approval of \$2200.00 for the library audit. The audit will begin June/July 2019. Vote motioned and Klug seconded this request. All yes, motioned carried.
3. Director Evaluation - Closed session at 8:00 p.m. for discussion. Concluded at 8:25 p.m.
4. Library Closing - Library closes when Wayland and Hopkins schools close. When the school closings are due to poor roads, the library will remain closed for that day. In 2019 some closings were due to extreme A.M. cold. Board suggestion was for the library to delay opening by two (2) hours and evaluate if conditions are safe enough for patrons to travel to the library. Update can be done on the Library Facebook page and sign if a later opening is feasible.
- 5.

Adjournment: Vote motioned, Klug seconded to adjourn at 8:25 pm. All yes. Motion carried.

Next regular meeting: March 18, 2019 at 7:00 p.m. at the library.

Submitted by Sara Rydman.