

DORR TOWNSHIP LIBRARY

BOARD OF TRUSTEES

MEETING

Dorr Township Library

Date: January 12, 2015

6:30 P.M.

MINUTES

Meeting was called to order at 6:35pm by Peggy Otto, President.

Roll Call: Present- Tara Reece, Peggy Otto, Barbara Gibson, Ken Huizinga, Rachel Vote. **Absent-** Louis Harnish. Natalie Bazan, Library Director, was also present. 0 visitors.

Approval of the Agenda: Gibson motioned to approve the agenda; seconded by Huizinga. All yes, motion carried.

Approval of the Minutes: Motioned to approve the November 2014 Minutes by Gibson, seconded by Huizinga. We did not achieve a quorum in December 2014 so there are no December 2014 Minutes. All yes, motion carried.

Treasurer's Report: Reece motioned to receive and file the December 2014 Treasurer's report, seconded by Otto. All yes, motion carried. The December 2014 credit card carries a balance of \$2320.12. Reece motioned, seconded by Vote, to pay the December 2014 credit card bill in the amount of \$2320.12. All yes, motion carried.

Public Comment: None.

Director's Report: Bazan provided information about library programming and events during the preceding month and upcoming events. She also provided reports on meetings attended, grant applications, building issues, and ongoing library functioning. The library was closed on December 24, 25 and 31 and January 1, 8, and 9, 2015. In December 2014 we circulated 3015 items, which is an increase of about 110 items over what we circulated last December.

Township Board Meeting: The next meeting is January 26, 2015. Bazan and Otto will attend this meeting. We emailed the report to the Township with an update on library events and programming.

Committee Reports: The Personnel Committee has been working on the Director's Annual Review. There was also a staff meeting on December 6, 2014 at 9am.

OLD BUSINESS:

1. **Director's Review:** Gibson is working on the Director's Report to compile the data for report in February 2015.
2. **Welcome Packets:** Those are complete and will be distributed at the library, the Township, and at Then-and-Now.
3. **Author Sponsor List:** The Board will come up with a list of sponsored authors this week and distribute them to the rest of the Board.

NEW BUSINESS:

1. **Logo:** Bazan is working on recreating the Dorr Township Library logo and creating a contest to solicit ideas and drawings.
2. **Sponsor an Author Month:** This is set for March 2015. Promotions and posters for this will be posted soon, and will be advertised at the "Have a Heart, Save a Heart" event on February 13, 2015.
3. **Needs Assessment Questionnaire:** Bazan has continued to work on this over the last month. We will discuss this further in February 2015.
4. **Daycare/Home School Libraries:** Bazan start utilizing the donated books for use by home school families and daycares.
5. **MILibraryCard:** Discussed the benefits of establishing Dorr Township Library as a MILibraryCard participant. The only cost of this participation is the cost of the stickers for the library cards, which is less than \$10/200 stickers. Vote motioned to approve the MILibraryCard reciprocal participating library, seconded by Gibson. All yes, motion carried.

Adjournment: Reece motioned, Vote seconded to adjourn at 8:00pm. All yes.

Next regular meeting: February 9, 2015 at 6:30 p.m. at the library.

Submitted by Tara Cornelius Reece.