

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Time: July 21, 2025 @ 6:30 PM**

MINUTES

Meeting was called to order at 6:30 PM

Pledge of Allegiance: was said.

Roll Call: Present- Jeffrey Babbitt, Brittany Hunter, Bruce Bendull, Michael Rydman, Gordon Lieffers, Andrea Strong.
Absent with notice - Carrie Brooks.

Changes to the Agenda: None.

Public Comment & Correspondence: No correspondence. No public present for comment.

Changes to the Agenda: Hunter motioned to approve the agenda. Bendull seconded. All yes, motion carried.

Approval of the Minutes: Lieffers motioned to approve the minutes from June 16, 2025. Strong seconded. All yes, motion carried.

Treasurer's Report: Was received. Strong reported Strong made the motion to pay the credit card bill for June in the amount of \$4223.74. Bendull seconded. All yes, motion carried.

Director's Report: Was heard. Strong attendance at programs for June and early July, with some upcoming programs being on a waitlist. Strong circulation stats for June. 684 active patrons in June represented a high point in over 5 years. Township maintenance is assisting with some necessary building maintenance items.

Committee Reports: None.

NEW BUSINESS:

1. **Discussion and Approval of TechConnect solution to Deep Freeze Issues.** Hunter motioned to proceed with option 2B (use an existing owned library machine to run the required Deep Freeze administrative software in a secure way). Strong seconded. The motion carried by a vote of 4 in favor, 1 opposed. Hunter motioned to move up to \$10,000 of excess funds from last year's budget into this year's technology fund to accomplish this work. Strong seconded. All yes, motion carried.
2. **Discussion and Approval of revisions to Patron Behavior Policy.** Strong made a motion to approve the changes to the patron behavior policy as proposed. Bendull seconded. All yes, motion carried.
3. **Discussion and Approval of revisions to Personnel Manual.** Hunter made a motion to approve the changes to the personnel manual as submitted. Strong seconded. All yes, motion carried.

OLD BUSINESS:

1. **Discussion and Approval for Copying/Printing/Scanning/Faxing Policies.** Director presented research on benefits and drawbacks of instituting a free print/copy policy. Bendull made the motion to accept the updates to the Copying/Printing/Scanning/Faxing policies for a one year trial basis, with the modification that the free printing/copying benefit be offered to Dorr Township residents only. Hunter seconded. All yes, motion carried.

Township Board Meeting: July 24, 2025 7 pm. Babbitt will attend.

Adjournment: Lieffers motioned to adjourn at 7:52 PM. Rydman seconded. All yes, motion carried.

Next Regular Meeting: August 18, 2025 at 6:30 pm

Submitted by Brittany Hunter, Secretary.