

**DORR TOWNSHIP LIBRARY  
BOARD OF TRUSTEES  
Dorr Township Library  
Date: March 21, 2022  
6:30 P.M.**

**MINUTES**

**Meeting was called to order at 6:37 pm**

**Pledge of Allegiance:** Was said.

**Roll Call: Present-**Derrick McLain, Brittany Hunter, Michael Rydman, Shana Dykhuis, Reilly Brower, Assistant Director

**Absent:** Carrie Brooks, Jeffrey Babbitt, Director

**Additions to the Agenda:** Hunter motioned to place Proposed Budget as number 5 under Old Business and was seconded by Dykhuis. All yes, motion carried

**Approval of the Agenda:** Dykhuis made a motion to accept the agenda with the aforementioned addition and was seconded by Hunter. All yes, motion carried.

**Approval of the Minutes:** Hunter made a motion to accept the minutes from February 21, 2022, and was seconded by Dykhuis. All yes, motion carried.

**Treasurer's Report:** Treasurer Dykhuis made a motion to pay the credit card bill in the amount of \$1,376.88, and was seconded by McLain. All yes, motion carried.

**Public Comment:** None

**Director's Report:**

Storytime attracted as many as 14 kids in recent weeks. New multimedia from grant was used during the Teen Movie, March 12. Shamrock Slime was well-attended. Second live Among Us scheduled for April 6. Stats were a bit down from January. Ancestry had no use due to "use from home" model being eliminated. Promoting will be forthcoming. Budget up to date. Director working on a grant to have teens photograph local historical sites with guidance from Then and Now. Invoice from Godwin. Director called to explain that the Township pays for building repairs. They will contact Vicki at the township and change records. Director attended various webinars and meetings. Volunteer did a wonderful job and fulfilled their required hours. No closings.

**Committee Report:**

Hunter reported that between meetings and correspondence with staff, things are going well overall. There was minor feedback to go over with the Director. Very satisfied with the performance of the Director and library as a whole.

**NEW BUSINESS:**

1. **Policies from Foster Smith** - As the Director was absent, McLain motioned with Dykhuis second to table the item. All yes, motion carried.
2. **Transferring \$100K from Checking to Savings** Dykhuis motioned, Hunter second. All yes, motion carried

**OLD BUSINESS:**

1. **Update on Trustee Candidate open seat** - No candidates applied. Position will be posted to sign and reposted to Facebook and the website.
2. **Discussion and approval of raises for library staff** - Recommendations of Assistant Director to \$16.75, other staff 6% and Director 8%. Dykhuis motioned, McLain seconded. All yes, motion carried. .
3. **Discussion of Board Training options** - Hunter Motioned to table until Director present. McLain seconded. All yes, motion carried.
4. **FOIA Policy** McLain motioned to table until Director present, seconded by Dykhuis. All yes, motion carried.
5. **Approval of Proposed Budget** Dykhuis motioned, McLain seconded to approve the proposed 2022/2023 budget.

**Township Board Meeting:** March 24, 2022 at 7 pm. Brower to go, with Dykhuis, if needed.

**Adjournment:** McLain motioned to adjourn at 7:25 pm, and was seconded by Dykhuis. All yes, motion carried.

**Next regular meeting: April 18, 2022, at 6:30 p.m.**

Submitted by ~~Carrie Brooks~~ Reilly Brower