

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
Dorr Township Library
Date: April 18, 2022
6:30 P.M.**

MINUTES

Meeting was called to order at 6:37 pm

Pledge of Allegiance: Was said.

Roll Call: Present-Carrie Brooks, Brittany Hunter, Michael Rydman, Shana Dykhuis, Derrick McLain, Jeffrey Babbitt, Director
Absent: ~~Derrick McLain~~

Additions to the Agenda: None

Approval of the Agenda: McLain made a motion to accept the agenda, changing the name of who the March notes were submitted by, and was seconded by Brooks. All yes, motion carried.

Approval of the Minutes: Dykhuis made a motion to accept the minutes from March 21, 2022, and was seconded by McLain. All yes, motion carried.

Treasurer's Report: Treasurer Dykhuis made a motion to pay the credit card bill in the amount of \$4,917.04, and was seconded by Brooks. All yes, motion carried.

Public Comment: None

Committee Report(s): None

Director's Report:

The Bridgerton Tea Party was featured on FOX 17, and although small, it was thoroughly enjoyed. Karen S. storytime has been well attended, the current theme is "Around the World." Reilly's felting programs have been very popular. Some of the May programs were expanded to accommodate the interest. Statistics were up for the month. The Budget is up to date. Mango Languages contract was renewed for the next three (3) years. Ants were seen in the break area and maintenance was informed immediately. Debbie Sewers from the Township has ensured that the Godwin bill has been taken care of. Reilly is applying for a sizable grant. Jeffrey attended an informational meeting about a COVID grant, however, the library probably won't qualify. Reilly attended the Township Board meeting on March 24 and the FY 2022-23 budget was passed including our \$50,000 appropriation, but no increase. Jeffrey met via telephone with Linda and Cathy from Then and Now Historical Society regarding the local history project he is hoping to fund through the Improving Access to Information Grant. The Library has been contacted by a Wayland Union student about possibly volunteering at the library. The library had no closings in the past month.

Committee Report:

~~The Personnel Committee met to discuss the Director's 90-day evaluation as well as wages for the new budget year. Trustee Vice President Hunter will meet with Jeffrey personally to deliver the evaluation. Her intent is to interview staff and speak further with Jeffrey before presenting the evaluation.~~ Trustee Vice-President Hunter completed interviews with each staff member and staff opinions on Jeffrey's performance are generally positive. Hunter plans to speak with Jeffrey in more depth, but otherwise this matter is concluded.

NEW BUSINESS:

None

OLD BUSINESS:

1. **Update on Trustee Candidate open seat:** No applications have been received
2. **Board Training Options:** The Board agreed that all members should complete, however it will not be required.
3. **FOIA Policy:** Hunter motioned to accept the policy as recommended and was seconded by McLain. All yes, motion carried
4. **Policies from FosterSwift**
 - a. **Internet Policy** - Tabled for more information
 - b. **Meeting Room Policy** - Tabled for more information
 - c. **Patron Behavior Policy** - Tabled for more information
5. **Transferring \$100K from Checking to Savings** - Completed as approved in March 2022 Meeting.

Township Board Meeting: April 28, 2022, at 7:00 p.m. Jeffrey will most likely attend.

Adjournment: Brooks motioned to adjourn at 8:08 pm, and was seconded by Dykhuis. All yes, motion carried.

Next regular meeting: May 16, 2022, at 6:30 p.m.

Submitted by Carrie Brooks