

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
Dorr Township Library
Date: June 20, 2022
6:30 P.M.**

MINUTES

Meeting was called to order at 6:35 pm

Pledge of Allegiance: Was said.

Roll Call: Present-Carrie Brooks, Michael Rydman, Shana Dykhuis, Derrick McLain, Reilly Brower

Absent: Brittany Hunter

Additions to the Agenda: None

Approval of the Agenda: Brooks made a motion to accept the agenda, and was seconded by Rydman. All yes, motion carried.

Approval of the Minutes: McLain made a motion to accept the minutes from May 16, 2022, and was seconded by Dykhuis. All yes, motion carried.

Treasurer's Report: Treasurer Dykhuis made a motion to pay the credit card bill in the amount of \$4,022.55, and was seconded by Brooks. All yes, motion carried.

Public Comment: None

Committee Report(s): None

Director's Report:

Storytime attendance has ranged between 9 and 17 participants and their parents. Lexi's TikTok Star Wars themed video was a huge hit, as was the Star Wars sensory bottles. Comic Creators Club currently has 5 participants. The pow wow and local history projects have been postponed until next year. There is discussion for a Juneteenth project next year. Circulation remains strong and steady. The budget is up to date. Megan Helms of the Friend of DTL has begun to assist with cleaning and organizing. Marcus Allen of Overwatch Data is nearing completion of a computer purchase for the library to include replacement of the six public desktops, addition of five public laptops, and the circulation computer. Attended Zoom meetings. Lakeland to begin the Strategic Planning process next month. Alex Vaughan has been volunteering twice weekly and would like to continue through the end of summer. The library was closed for Memorial Day and the Saturday preceding it. Next month the library will be open the Saturday before Independence Day. We may want to consider changes for that time next year.

Committee Report:

None

NEW BUSINESS:

1. **Confirmation of Understanding letter from Auditors to approve and sign:** The document was reviewed. Brooks motioned to accept and sign the document and was seconded by McLain. All yes, motion carried.
2. **Discussion of Liability Insurance Proposals:** The proposals were reviewed and the Board wanted to better understand them. Acceptance was tabled until a meeting could be set up for the Agents to present the proposals and field questions.
3. **Recent theft and security issues:** Five Switch games were stolen. Staff have made efforts to better secure the games and security cameras will be added.
4. **Internet Use Policy:** After review, Brooks motioned to accept the Internet Use Policy and was seconded by McLain. All yes, motion carried.

OLD BUSINESS:

1. **Update on Trustee Candidate open seat:** One application was received and an interview will be set up for the next Board meeting.
2. **Patron Behavior Policy:** McLain motioned to accept the Patron Behavior Policy and was seconded by Brooks. All yes, motion carried.
3. **Internet Use Policy:** Dykhuis motioned to approve the Internet Use Policy and was seconded by McLain. All yes, motion carried.

Township Board Meeting: June 30, 2022, at 7:00 p.m. Jeffrey will attend.

Adjournment: McLain motioned to adjourn at 7:30 pm, and was seconded by Brooks. All yes, motion carried.

Next regular meeting: July 18, 2022, at 6:30 p.m.

Submitted by Carrie Brooks