

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
Dorr Township Library
Date: July 18, 2022
6:32 P.M.**

MINUTES

Meeting was called to order at 6:35 pm

Pledge of Allegiance: Was said.

Roll Call: Present-Carrie Brooks, Michael Rydman, Brittany Hunter, Derrick McLain, Jeffrey Babbitt

Absent: Shana Dykhuis

Additions to the Agenda: Hunter motioned to change the order of new business and was seconded by McLain. All yes, motion carried.

Public Comment: None

Approval of the Agenda: Brooks made a motion to approve the agenda, and was seconded by McLain. All yes, motion carried.

Approval of the Minutes: McLain made a motion to accept the minutes from June 20, 2022, and was seconded by Brooks. All yes, motion carried.

Treasurer's Report: Treasurer Hunter made a motion to pay the credit card bill in the amount of \$3,780.76, and was seconded by McLain. All yes, motion carried.

Committee Report(s): None

Director's Report:

Storytime attendance has ranged between 9 and 18 participants and their parents. Steve Tchozeski's Quartz Dig and Outdoor Discovery Center's Wonderful Wetland Creatures drew nearly 40 participants each and had patrons expressing excitement afterward. Plates 'n' Pages kicked off on July 7. Sue Stauffacher led 12 participants through lessons in animal rescue and book writing. Wendy BooydeGraaff did a storytime presentation based on her book *Salad Pie*. Circulation remains generally strong and steady. The budget is up to date, although it looks overdrawn as the cost of the Plates 'n' Pages activity was paid for by the ARP Humanities Grant, received during the previous fiscal year (FYE 2022). Overwatch Data completed computer installation and removed the old computers. Attended Zoom meetings for strategic planning and an Advocacy Hour focused on Crisis Communications. Attended the Transparent Languages demo to learn more about the database that may be available through Lakeland. Attended virtual Library Directors meeting where state aid tracking was discussed. The Lakeland Library Cooperative Board and Advisory Council met July 14. The Board approved a new method of determining member representation on the Board. Committee alerted attendees of proposed legislation to eliminate may elections and the likelihood of \$500,000 being added to State Aid for Libraries. Alex Vaughan continues to volunteer. The library was closed for Independence Day. There was also a power delay on June 29, for approximately 15 minutes.

Committee Report:

None

NEW BUSINESS:

1. **Presentation of Liability Insurance Proposals:** David Bellingar of Hartlieb Agency and Ryan Brown of Decker Agency. Hunter motioned to table the insurance decision until more of the Board was present and was seconded by McLain. All yes, motion carried.
2. **Interview of Bruce Bendull for the open Trustee seat:** The interview was held Hunter motioned to extend an invitation to Mr. Bendull to be the new Board Trustee and was seconded by Brooks. All yes, motion carried.
3. **Addition of Weeding Policy to Collection Development Policy:** Hunter motioned to add the addition of a Weeding Policy to the Collection Development policy and was seconded by Brooks. All yes, motion carried
4. **Transfer of \$1,000 from Employee Training to Transportation:** McLain motioned to transfer \$1,000 from Employee Training to Transportation and was seconded by Rydman. All yes, motion carried.
5. **Discussion of Strategic Planning:** Jeffrey presented a proposal to begin the Strategic Planning process in August of 2023. The proposal was quite cost prohibitive and Hunter had some contacts that may be able to offer very similar services for a lesser cost.

OLD BUSINESS:

1. **Internet Use Policy update:** The policy was approved by the Board in June, but have not been able to incorporate it as the new computers need setting adjustments. .

Township Board Meeting: July 28, 2022, at 7:00 p.m.

Adjournment: McLain motioned to adjourn at 8:12 pm, and was seconded by Brooks. All yes, motion carried.

Next regular meeting: August 15, 2022, at 6:30 p.m.

Submitted by Carrie Brooks