

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
Dorr Township Library
Date: November 21, 2022
6:30 P.M.**

MINUTES

Meeting was called to order at 6:32 pm

Pledge of Allegiance: Was said.

Roll Call: Present-Micahel Rydman, Bruce Bendull, Derrick McLain, Shana Dykhuis, Jeffrey Babbitt, Reilly Brower

Absent: Carrie Brooks, Brittany Hunter

Additions to the Agenda: Move Old Business to right after New Business 3, so stay open then move into Closed Session. Motion McLain, Second Dykhuis

Public Comment: None

Approval of the Agenda: McLain made a motion to approve the agenda with the changes, and was seconded by Dykhuis. All yes, motion carried.

Approval of the Minutes: McLain made a motion to accept the minutes from October 21, 2022, and was seconded by Rydman. All yes, motion carried.

Treasurer's Report: Treasurer Dykhuis made a motion to pay the credit card bill in the amount of \$2,592.96.91, and was seconded by McLain. All yes, motion carried.

Committee Report(s): None

Director's Report: Programs continue to be popular. Bus Trip is full. Make it and Failed it is full. Friends Winter Bazaar is December 3 with 26 vendors. Dec 3 is Soap Making with Rachel Sadowski. Luke Lenhart and band will be at the library December 8. Used funds to purchase ebooks. RLA data is about a month behind. The Township Board gave the Library \$15,000 but they need to order it with signed invoices. We do not know who on our board has to sign the invoices. Discussion about ARPA funds and what the funds were earmarked for. December 13th, Business Savings will be converted to a different type of savings account with a better interest rate. Nothing the library has to do. Bank is offering to public entities. Township maintenance got it ready for winter, re-glue some carpet squares. Reilly attended the virtual seed library, good ideas there. Jeffrey attended a collaborative Zoom meeting. Many county health initiatives are involved, our role would be to have information available to people. Not a huge need in this area. Jeffrey met with an independent sales rep for children's books, and is considering it, but JLG subscription has limited our use with other vendors. Jeffrey attended Lakeland meetings, nothing really of note. Rhombus systems contacted security systems, but were more expensive than the Lorex system. The Friends group met and donated \$200 which will go towards the soap making class. Report was sent to Township as Jeffrey was unable to attend. A local high schooler volunteered for the NHS. Closures for weather on November 18, 19 and 20th. Closures coming up for Thanksgiving; November 23, 24, 25.

Committee Report:

NEW BUSINESS:

1. **Discussion and Approval of 2023 Holiday Closings** - Motion Dykhuis to table 2023 closings seconded by McLain until more staff has been polled.
2. **Discussion and approval of Records Privacy Policy** - Changes discussed. McLain motion, Bedul second. All ayes, motion carries.
3. **Discussion of purchasing a gavel for the Board** - Motion: McLain postpone purchase until deemed needed. Seconded Dykhuis. all aye, motion carried.
4. **Closed Session to Discuss Confidential Written Legal Opinion** - Motioned by McLain, seconded by Dykhuis. Roll Call: Dykhuis - Aye , McLain - Aye, Rydman - Aye, Bendull - Aye. Closed session begins at 7:18 pm.

OLD BUSINESS:

Discussion of Medema Consulting for Strategic Planning: Director was directed by board to reduce to 3 focus groups. Have Dave provide questions. Dave agreed to it. Email was sent. Total engagement for the entire project was \$9100. Dave will honor this price in August 2023 when we start the process. Director wants to amend hasty no. Director is not comfortable doing it, but would do it if the board

directed him to at the cost of \$5000. Dykhuis motion, seconded by McLain to accept the original proposal of 4 focus groups was \$9800. All ayes, motion carried.

Township Board Meeting: December 22, 2022

Adjournment: 8:00 pm Motion McLain, Dykhuis Seconded All yes, motion carried.

Next regular meeting: December 12, at 6:30 p.m.

Submitted by Reilly Brower