

**DORR TOWNSHIP LIBRARY  
BOARD OF TRUSTEES  
Dorr Township Library  
Date: March 28, 2023  
6:30 P.M.**

**MINUTES**

**Meeting was called to order at 6:32 pm**

**Pledge of Allegiance:** Was said.

**Roll Call: Present-**Carrie Brooks, Brittany Hunter, Derrick McLain, Shana Dykhuis, Michael Rydman, Reilly Brower

**Absent:** Bruce Bendell, Jeffrey Babbitt

**Additions to the Agenda:** None

**Public Comment:** None

**Approval of the Agenda:** Brooks made a motion to approve the agenda, and was seconded by Hunter. All yes, motion carried.

**Approval of the Minutes:** McLain made a motion to accept the minutes from February 20, 2023, and was seconded by Dykhuis. All yes, motion carried.

**Treasurer's Report: Treasurer** Dykhuis made a motion to pay the February credit card bill in the amount of \$2,861.26 and was seconded by McLain. All yes, motion carried.

**Committee Report(s):** None

**Director's Report:**

Storytime is going well, Karen S had 14 children at her Dr. Seuss Storytime on March 7. Lexi's program's continue to be popular. Jen's Writing & Critique Group continues to grow. Summer Reading planning is in full Swing, with a Hometown Heroes Theme. Contact has begun for storytellers for Plates 'n' Pages. Circulation is strong. Budget is up to date. We received the new security system, maintenance says it can be installed in about a month. Cleaning service has given notice. The Director is being trained at the circulation desk. Staff evaluations were completed. The Director attended several meetings and workshops. The volunteer has nearly completed her hours. The library was closed due to weather on February 23 and 23, as well as March 10.

**Committee Report:**

None

**NEW BUSINESS:**

- 1. Discussion of Cleaning Services Replacement :** There were no responses to the RFP for cleaning services for the library. The Board offered other options and suggested other businesses to contact.
- 2. Discussion and approval of Dorr Business Association monthly use of the Community room:** There was not enough information available in the Director's absence to make a decision. Brooks made a motion to table for more information, and was seconded by McLain. All yes, motion carried

**OLD BUSINESS**

- 1. Approval of 5% across-the-board wage increase for employees:** Increases were approved for all staff members, based on their performance in their employee evaluations, they ranged from 2% to 5%.
- 2. Discussion and approval of FYE 2024 Budget:** McLain motioned to approve the budget with the noted reduction in wages and benefits, and was seconded by Rydman. All yes, motion carried.

**Township Board Meeting:** April 27, 2023 at 7:00 p.m.

**Adjournment:** McLain motioned to adjourn at 7:32 p.m., and was seconded by Brooks. All yes, motion carried.

**Next regular meeting: April 17, 2023, at 6:30 p.m.**

Submitted by Carrie Brooks