

**DORR TOWNSHIP LIBRARY  
BOARD OF TRUSTEES  
Dorr Township Library  
Date: April 17, 2023  
6:30 P.M.**

**MINUTES**

**Meeting was called to order at 6:32 pm**

**Pledge of Allegiance:** Was said.

**Roll Call: Present-**Carrie Brooks, Brittany Hunter, Bruce Bendell, Derrick McLain, Shana Dykhuis, Michael Rydman, Jeffrey Babbitt

**Absent:** None

**Additions to the Agenda:** None

**Public Comment:** None

**Approval of the Agenda:** Hunter made a motion to approve the Agenda, and was seconded by McLain. All yes, motion carried.

**Approval of the Minutes:** McLain made a motion to accept the minutes from March 28, 2023, and was seconded by Dykhuis. All yes, motion carried.

**Treasurer's Report:** Treasurer Dykhuis made a motion to pay the March credit card bill in the amount of \$2,915.87 and was seconded by Brooks. All yes, motion carried.

**Committee Report(s):** None

**Director's Report:**

April's Storytime theme is Let's Talk About Caring for the Earth. Karen S had 17 children at her Recycling Storytime on April 4. On April 27, Adam Oster will present a program on the history of Allegan County Poor Farms. Adam Zenz, Children's book author and illustrator, has also been scheduled. Circulation is strong. Budget is up to date. A proposal for cleaning services has been received. Tables have been ordered. A new desktop computer has been ordered to replace Reilly's damaged one. Griffin Pest Control has been contracted to treat for ants. He attended a few series of webinars. He met with Karen Bos, Gun Lake Tribal Librarian, to discuss possible collaboration possibilities. He attended the Lakeland Library Coop Board and Advisory Council meetings. Lakeland will be phasing out free email service to member libraries over the next year. We have begun looking at other options. There was a staff meeting on April 13 to discuss Lakeland's expectation that Patron Point digital library card registration be implemented. He will bring several staff concerns to the point person at Lakeland. Revisions to the Volunteer policy were also discussed. The library volunteer completed her hours. The library closed early on April 5, due to a power outage..

**Committee Report:** None

**NEW BUSINESS:**

1. **Discussion and approval of FYE 2024 Budget revision :** Dykhuis motioned to approve the FYE 2024 Budget revision and was seconded by Brooks. All yes, motion carried.
2. **Discussion of FYE 2023 Year-End Financial Forecast:** The Board reviewed and discussed the FYE 2023 Year-End Financial Forecast
3. **Discussion of Volunteer Policy Revision:** The Board discussed the Volunteer Policy. The concern that was expressed was that the staff needed to be comfortable with whomever was selected to volunteer.
4. **Discussion of Dave Medema's withdrawal from the Strategic Planning Agreement:** The Director received an email stating that Mr. Medema needed to withdraw from our scheduled Strategic Planning due to health issues. He offered the name of someone else who may be able to work with us and we will also look for other options.
5. **Discussion and Approval of posting for Library Assistant I position:** Brooks motioned to approve the posting for the Library Assistant I position with the additions mentioned by Hunter, and was seconded by Dykhuis. All yes, motion carried.

**OLD BUSINESS**

1. **Discussion and Approval of Cleaning Services replacement:** After a short discussion, Hunter motioned to approve the proposal from Coverall for cleaning services and was seconded by McLain. All yes, motion carried.

2. **Discussion and Approval of Dorr Business Association monthly use of the Community room:** Brooks motioned that the Dorr Business Association be allowed to use the community room, on a monthly basis, free of charge, and was seconded by McLain. All yes, motion carried.

**Township Board Meeting:** April 27, 2023 at 7:00 p.m. Director Babbitt is scheduled to attend.

**Adjournment:** McLain motioned to adjourn at 7:35 p.m., and was seconded by Dykhuis. All yes, motion carried.

**Next regular meeting: May 15, 2023, at 6:30 p.m.**

Submitted by Carrie Brooks