

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
Dorr Township Library
Date: July 17, 2023
6:30 P.M.**

MINUTES

Meeting was called to order at 6:30 pm

Pledge of Allegiance: Was said.

Roll Call: Present-Carrie Brooks, Bruce Bendull, Shana Dykhuis, Michael Rydman, Brittany Hunter, Jeffrey Babbitt

Absent:

Additions to the Agenda: Rydman proposed adding Advertising as New Business item #6, later withdrawn.

Public Comment: None

Approval of the Agenda: Dykhuis made a motion to approve the Agenda with the additional item, and was seconded by Rydman. All yes, motion carried.

Approval of the Minutes: Dykhuis made a motion to accept the minutes from May 15, 2023, and was seconded by Brooks. All yes, motion carried.

Treasurer's Report: Dykhuis made a motion to pay the May credit card bill in the amount of \$4,392.60 and was seconded by Hunter. All yes, motion carried.

Committee Report(s): None

Director's Report:

Summer Reading signups at 264 with 45 finishers so far. Programs are full. Staff handled supply chain problems for teacup bird feeders exceptionally well. Travis Jonker has joined Plates 'n' Pages. Book circulation higher than in past year-and-a-half. No Ancestry use in June, likely due to changeover to subscribing through Lakeland. Maintenance fixed loose screw in front doors after jam delayed opening a few minutes on July 7. Director went to many meetings. Liability Insurance renewed with Decker Agency July 7. Patron Point now linked to website. Zack Evans and Mary Fennema current volunteers. Library closed July 4.

Committee Report: None

NEW BUSINESS:

1. **Discussion of preparation for Strategic Planning process.** Director to ask staff for key stakeholders/regular patrons.
2. **Discussion and possible approval of plan for People Counter.** Tabled for next Fiscal Year.
3. **Discussion of pursuing a Space Audit.** Seeking less expensive alternatives. Demco shelving space audit. Outside storage. Evaluation of stored materials for possible elimination.
4. **Discussion of potential Library Display Policy.** Rydman withdrew item #6, as this was what he had in mind. Much discussion. Director to draft Display Policy for next Board meeting.
5. **Discussion of potential Non-Resident Card Policy.** Revisited. Consensus to revisit again if more than a few vacationers at Sandy Pines request access.

OLD BUSINESS

1.

Township Board Meeting: July 27, 2023 at 7:00 p.m. Director Babbitt is scheduled to attend.

Adjournment: Dykhuis motioned to adjourn at 7:31 p.m., and was seconded by Bendull. All yes, motion carried.

Next regular meeting: August 21, 2023, at 6:30 p.m.

Submitted by Jeffrey Babbitt