

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
Dorr Township Library
Date: September 18, 2023
6:30 P.M.**

MINUTES

Meeting was called to order at 6:31 pm

Pledge of Allegiance: Was said.

Roll Call: Present- Bruce Bendull, Shana Dykhuis, Michael Rydman, Brittany Hunter, Jeffrey Babbitt

Absent: Carrie Brooks

Additions to the Agenda: None

Public Comment: None

Approval of the Agenda: Dykhuis made a motion to approve the Agenda, and was seconded by Hunter. All yes, motion carried.

Approval of the Minutes: Rydman made a motion to accept the minutes from July 17, 2023, and was seconded by Dykhuis. All yes, motion carried.

Treasurer's Report: Dykhuis made a motion to pay the August credit card bill in the amount of \$3,143.01 and was seconded by Hunter. All yes, motion carried.

Committee Report(s): None

Director's Report:

Large crowd attended the No-Sew Blanket program on August 31 and was managed well by Lexi and Reilly. Focus groups, key stakeholder interviews, and environmental scan for Strategic Plan are completed. Laura Kemp's author visit was warmly received, and library getting ready for Tara Grayce in October. Plates 'n' Pages has gone well despite technical problems with the Schuler's sales kit, which have been resolved. Treasurer and Director will speak with United Bank about financial management soon and bring information to Board in October. Ben completed 90-day probationary period, and Lexi has reduced hours following promotion at another job. Director attended MI Public Library Directors virtual meeting and Lakeland Library Coop meetings.. Zack Evans, Mary Fennema, and others current volunteers.

Committee Report: None

NEW BUSINESS:

1. **Approval of wage increase for Ben Joseph at his 90-day performance review:** Dykhuis made a motion to approve wage increase to \$11 per hour, and was seconded by Rydman. All yes, motion carried.
2. **Discussion and approval of plan to hire an additional Library Assistant 1:** Director charged with further fact-finding. Hiring plan tabled.

OLD BUSINESS

- 1.

Township Board Meeting: September 28, 2023 at 7:00 p.m. Director Babbitt is scheduled to attend.

Adjournment: Bendull motioned to adjourn at 6:59 p.m., and was seconded by Hunter. All yes, motion carried.

Next regular meeting: October 16, 2023, at 5:45 p.m.

Submitted by Jeffrey Babbitt