

**DORR TOWNSHIP LIBRARY  
BOARD OF TRUSTEES  
MEETING  
Dorr Township Library  
Time: July 15, 2024 @ 6:30 pm**

**MINUTES**

**Meeting was called to order at 6:30 PM**

**Pledge of Allegiance:** was said.

**Roll Call:** Present- Jeffrey Babbitt, Brittany Hunter, Carrie Brooks, Bruce Bendull, Shana Dykhuis, Michael Rydman, present.

**Changes to the Agenda:** Brooks motioned to approve the agenda. Bendull seconded. All yes, motion carried.

**Public Comment & Correspondence:** None.

**Approval of the Minutes:** Dykhuis motioned to approve the minutes from June 17, 2024. Rydman seconded. All yes, motion carried.

**Treasurer's Report:** Board members expressed concern that we have not been able to review the books since April due to the issue with Quickbooks software, which is being addressed. Dykhuis motioned to pay the credit card bill for June in the amount of \$6,477.95. Rydman second. All yes, motion carried.

**Director's Report:** Director reported that programs are well-attended, with most of July's programs being full and having waitlists. Have added Comics Plus database. New and Active Patron Counts are down for June. Continuing to work through quickbooks issues. Director and ass't director are applying for grants to fund new infrastructure and programs. Working through building maintenance and cleaning issues.

**Committee Reports:** None.

**NEW BUSINESS:**

**1. Discussion and approval of establishing a fund with ACCF.** Brooks motioned that we do not renew the Huntington CD and instead move the money into establishing a fund with ACCF. Dykhuis seconded. All yes, Motion carried.

**2. Discussion and approval of wage increase and hire of new staff.** Dykhuis motioned to approve the proposed wage increase as presented. Brooks seconded. All yes, motion carried.

**3. Discussion and approval of Andrea Strong Letter of Interest re: open Board seat.** Dykhuis motioned to appoint Andrea Strong to the Board of Directors. All yes, motion carried.

**4. Review of renewed liability insurance.** Policy information was reviewed.

**OLD BUSINESS:** None.

**Adjournment:** Brooks motioned to adjourn at 7:13 PM. Hunter seconded. All yes, motion carried.

**Township Board Meeting:** July 25, 2024 7 pm.

**Next Regular Meeting:** August 19, 2024 at 6:30 pm

