

**DORR TOWNSHIP LIBRARY  
BOARD OF TRUSTEES  
MEETING  
Dorr Township Library  
Time: February 17, 2025**

**MINUTES**

**Meeting was called to order at 6:32 PM**

**Pledge of Allegiance:** was said.

**Roll Call:** Present- Jeffrey Babbitt, Brittany Hunter, Carrie Brooks, Bruce Bendull. Absent - Michael Rydman, Andrea Strong.

**Changes to the Agenda:** Brooks motioned to strike item #3 from the agenda and approve the agenda as amended. Bendull seconded. All yes, motion carried.

**Public Comment & Correspondence:** None.

**Approval of the Minutes:** Hunter motioned to approve the minutes from December 9, 2024. Brooks seconded. All yes, motion carried.

**Treasurer's Report:** Brooks motioned to table the Treasurer's report for February given that there is currently no treasurer, but pay the credit card bill for January in the amount of \$3,885.49. Bendull seconded. All yes, motion carried.

**Director's Report:** Was heard for both January and February. Director reported that programs in December were well-attended, January was down due to weather. Active patron count remains high. Circulation is record breaking. Library staff continues to work with township maintenance on various aspects of the building maintenance. Director is building community relationships via involvement with the DBA.

**Committee Reports:** None.

**NEW BUSINESS:**

- 1. Board membership in light of election of less than full board.** The issue was discussed.
- 2. Resignation of Shana Dykhuis.** Brooks made motion to accept Shana Dykhuis's letter of resignation. Hunter seconded. All yes, motion carried.
- 3. Interview of Trustee Candidate Gordon Lieffers.** Candidate was interviewed. Hunter made the motion to appoint Gordon Lieffers to the open seat on the library board. Bendull seconded. All yes, motion carried.
- 4. Presentation of IP Consulting eRate Proposal for IT service.** IP Consulting gave a presentation about their services.
- 5. Revision of Personnel Policy to Comply with ESTA.** Brooks made the motion to pass the new personnel policy, with the condition that we revisit it at a future date if the relevant legislation is updated. Bendull seconded. All yes, motion carries.

**6. Review of Draft Budget FYE 2026.**

**OLD BUSINESS**

None.

**Adjournment:** Brooks motioned to adjourn at 7:39 PM. Strong seconded. All yes, motion carried.

**Township Board Meeting:** February 27, 2025 7 pm. Babbitt will attend.

**Next Regular Meeting:** March 17, 2025 at 6:30 pm

Submitted by Brittany Hunter, Secretary.