

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Time: March 17, 2025 @ 6:30 PM**

MINUTES

Meeting was called to order at 6:32 PM

Pledge of Allegiance: was said.

Roll Call: Present- Jeffrey Babbitt, Brittany Hunter, Carrie Brooks, Bruce Bendull, Michael Rydman, Gordon Lieffers, Andrea Strong. Absent - None.

Changes to the Agenda: None. Brooks motioned to approve the agenda. Hunter seconded. All yes, motion carried.

Public Comment & Correspondence: None.

Approval of the Minutes: Brooks motioned to approve the minutes from February, 17, 2024, with the correction that Hunter seconded the motion to adjourn. Bendull seconded. All yes, motion carried.

Treasurer's Report: Brooks motioned to table the Treasurer's report for March given that there is currently no treasurer, but pay the credit card bill for January in the amount of \$4,582.72 and review the credit card statements as soon as they are available. Hunter seconded. All yes, motion carried.

Director's Report: Was heard. Director reports that program attendance was low due to time of year (weather, etc.) Director reports that maintenance items are being undertaken on the lobby flooring and on IT infrastructure.

Committee Reports: None.

OLD BUSINESS:

1. **Elections for board officers.** Hunter nominated Brooks to be the president for the 2025 term. Strong seconded. All yes, motion carried. Brooks nominated Lieffers to be vice president. Bendull seconded. All yes, motion carried. Brooks nominated Strong to be treasurer for the 2025 term. Bendull seconded. All yes, motion carried. Brooks nominated Hunter to be secretary for the 2025 term. Bendull seconded. All yes, motion carried.
2. **Presentation and approval of proposals for IT service.** Proposals were reviewed. Bendull recommended we contract with TechConnect as the library's new IT service providers. Hunter seconded. All yes, motion carried.

NEW BUSINESS:

1. **Revision of Personnel Policy to Comply with Changes to ESTA.** Hunter motioned to approve the changes in the personnel policy as presented. Brooks seconded. All yes, motion carried.
2. **Review of Revised Draft Budget FYE 2026.** Hunter motioned to approve the FYE 2026 budget as presented. Brooks seconded. All yes, motion carried.
3. **Review of Strategic Plan: Year One.** Strategic plan was reviewed.

Adjournment: Brooks motioned to adjourn at 7:37 PM. Bendull seconded. All yes, motion carried.

Township Board Meeting: March 20, 2025 7 pm. Babbitt will attend.

Next Regular Meeting: April 21, 2025 at 6:30 pm

Submitted by Brittany Hunter, Secretary.