

DORR TOWNSHIP LIBRARY

BOARD OF TRUSTEES

MEETING

Dorr Township Library

Date: September 18, 2018

7:00 P.M.

MINUTES

Meeting was called to order at 7:07 pm by Rachel Vote, President.

Pledge of Allegiance: Was said.

Roll Call: Present- Rachel Vote, Sara Rydman, Tara McMillin, Jennifer Klug **Absent-** Barb Gibson, Marcia Brock. Elyshia Schafer, Library Director, was also present. No Visitors.

Approval of the Agenda: Rydman motioned to approve the amended agenda, seconded by McMillin. All yes, motion carried.

Approval of the Minutes: Vote motioned to approve the August 20, 2018 minutes, seconded by Vote. All yes, motion carried.

Treasurer's Report: Vote motioned to receive and file the August 2018 Treasurer's report, seconded by Rydman. All yes, motion carried. Vote motioned, seconded by Rydman, to pay the August 2018 credit card bill in the amount of \$2269.23. All yes, motion carried.

Public Comment: None.

Director's Report: Schafer provided a report of information about library programming and events during the preceding month and upcoming events. She also

provided reports on meetings attended by the Director, grant applications, building issues, and ongoing library functioning.

- Staffing - New employee transition going well. All staff have contributed to the list of programs/classes for November and December that will be in the October newsletter. Discussion of community outreach to bring in new patrons.
- The summer and early fall programs/classes continue to be well attended. Another part of our 'Pushing the Limits' grant included a class by master gardener, MaryJo Sprunger and the final program in October will be Cheese Making.
- Summer reading program was a success. Summer Reading 2019 will include a 'Space' theme.
- Chicago Bus Trip - signup is available. Winter Craft Bazaar, Saturday December 1, 2019 - all spaces have been reserved.
- Audit has been completed by Siefried and Crandall. Two Michigan State Aid payments and ALA travel stipend were misdirected to the township and need to be transferred back to the library. Elyshia has discussed the missing payments with the township.
- The library continues to make Vitality Bags - bags focused on specific topics aimed toward senior citizens in our community. The Vitality Bags are funded by the Legacy Grant received by the library last year. Another Legacy Grant proposal request will be submitted by the library the end of 2018 with a monetary request to help fund converting the west library entrance into a handicap accessible entrance off the parking lot.
- The library has submitted a TAG grant request to the Allegan County Community Foundation. The library will use this grant to help fund the new 'tween library', including installation of new shelving and more materials to build this under developed age group section. The grant decision will be made March/April 2019.
- Our director has a busy schedule of meetings. A session on the Third Grade Reading Law in Michigan and how libraries can help on Sept 21st. Hopkins library hosts the Allegan County Library Association fall meeting Oct 4th. Lakeland Library Advisory Council budget meeting. ILS council meeting, LLC board meeting and annual luncheon.

Township Board Meeting: The next meeting is Thursday September 27, 2018. Rydman will attend this meeting. Vote attended the previous meeting and provided a 3-minute summary of current events and programming.

Committee Reports: None.

OLD BUSINESS.

1. 2019 Library Millage Amount. The library will ask the voters to approve a .5 mil on a 2019 ballot.

NEW BUSINESS:

1. Trustee Resignation - Barb Gibson. Resignation request letter attached. Rydman motioned to accept resignation from Barb Gibson, seconded by Klug. Yes - 3. No - 1. Sadly, motioned carried.

Adjournment: Vote motioned, Klug seconded to adjourn at 7:56 pm. All yes. Motion carried.

Next regular meeting: October 15, 2018 at 7:00 p.m. at the library.

Submitted by Sara Rydman.