DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Time: September 15, 2025 @ 6:30 PM

MINUTES

Meeting was called to order at 6:30 PM

Pledge of Allegiance: was said.

Roll Call: Present - Reilly Brower, Carrie Brooks, Bruce Bendull, Michael Rydman, Gordon Lieffers, Andrea Strong. Absent with notice - Brittany Hunter.

Changes to the Agenda: Addition of New Business (6) Board Member email set-up and (7) Conversation with Carol Dawe of Lakeland.

Public Comment & Correspondence: No correspondence. No public present for comment.

Changes to the Agenda: Lieffers motioned to approve the agenda. Bendull seconded. All yes, motion carried.

Approval of the Minutes: Lieffers motioned to approve the minutes from August 18, 2025. bendull seconded. All yes, motion carried.

Treasurer's Report: Was received. Strong made the motion to pay the credit card bill for August in the amount of $2,175.70. Bendull seconded. All yes, motion carried.

Director's Report: Was heard. Consistent program attendance for August and early September Programs. Plates 'n' Pages is going very well. Circulation statistics for physical items lower than last year, but digital items have increased. Application of math grant submitted. Network switch went out, and was given a temporary fix. Accessibility grant items are being scheduled.

Committee Reports: None.

NEW BUSINESS:

1. **Discussion and Approval of R. Brower as Interim Director and J. Chamberlain as Interim AD.** Brooks motioned and Strong seconded to approve Brower as Interim Director and Chamberlain as Interim AD after resignation of Babbitt. All yes, motion carried.
2. **Discussion and Approval of wage increase for Emily Fulling pending completion of first 90 days.** Strong motioned and Lieffers seconded to approve wage increase for Emily Fulling, after Brower reported satisfactory first 90 days. All yes, motion carried.
3. **Discussion and Approval of ESTA policy.** Lieffers motioned and Rydman seconded to approve ESTA policy, effective October 1st. All yes, motion carried.

4. **Discussion and approval of network switch repair.** Lieffers motioned and Strong seconded to tabling the topic until a representative from TechConnect can come to answer questions regarding options. All yes, motion carried.
5. **Discussion and approval of J. Chamberlain being added to checking acct.** Brooks motioned and Strong seconded having J. Chamberlain being added to checking acct. All yes, motion carried.
6. **Discussion of Board email set-up.** Brooks and Brower reminded Board members to set up the provided emails. Brower offered assistance if needed.
7. **Discussion of meeting with Carol Dawe of Lakeland**. Meeting held with Brooks, Brower and Dawe. Discussion was about how the library would move forward after the resignation of Babbitt. After the first of the year, there will be a staff assessment to see where responsibilities can be split.

OLD BUSINESS:

1. **None**

Township Board Meeting: September 25, 2025, 7 pm - Lieffers to attend

Adjournment: Lieffers motioned to adjourn at 7:44 PM. Rydman seconded. All yes, motion carried.

Next Regular Meeting: October 20, 2025 at 6:30 pm

Submitted by Carrie Brooks, President.